



# THANH TRUC PHAN

## M.Sc. Student in Economics

Nationality: Swiss

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Feb 2025 - Today

Sep 2025 - Feb 2026

Sep 2022 - Jan 2025

Sep 2020 - Jun 2022

Nov 2023 - Today

Jun 2022 - Oct 2023

## EDUCATION

### University of Bern

- Master of Science in Economics — expected graduation in August
- Waseda University — Exchange semester in Tokyo
- — Focus on Asian Economy and International Economics
  - Relevant coursework: Development Economics, Asian and Japanese Economy
  - Excellent academic performance (A/A+)

### University of Bern

- Bachelor of Science in Economics
- Bachelor's thesis: Numerical analysis of the newsvendor problem under risk
- Minors: Mathematics, Digitalization, and Applied Data Science

### University of Bern

- Bachelor of Science in Mathematics
- Two years of Mathematics studies (Analysis, Linear Algebra); subsequently transferred to Economics

## WORK EXPERIENCE

### Junior Assistant at University of Bern (IWI) — 40-50%

- Point of contact for students, project partners, and staff; coordination of communication and organizational processes
- Involvement in the recruitment process (job postings, application management, onboarding, and administrative support)
- Support with financial tasks (invoice processing, expense reports, budget tracking)
- Assistance in quality management and the digitalization of internal processes (creation and updating of process documentation)

### Sport Leader at Decathlon, Bern Westside — 30%

- Active customer consulting and support in the sale of sporting goods, ensuring a high level of service
- Organization of team events to promote collaboration and team cohesion

## SKILLS

### Languages

- German (native)
- Vietnamese (native)
- English (C1, fluent)
- French (B2, good proficiency)
- Japanese (A2, basic knowledge)

### Professional Skills

- Python, R, Stata, Matlab
- Microsoft Office (Excel)

### Interests

- Taekwondo (Training & Competition)
- Photography and Videography

*References available upon request.*